

SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Friday, September 1, 2023

Time: 10:00 a.m.

Location: Solterra Resort Amenity Center
5200 Solterra Boulevard
Davenport, Florida 33837

[Join via Computer or Mobile App](#)

Dial-in Number: 1-904-348-0776

Phone Conference ID: 862 156 243#

(Mute/Unmute: *6)

Agenda

The full draft agenda packet will be posted to the CDD website under [Meeting Documents](#) when it becomes available, or it may be requested no earlier than 7 days prior to the meeting date by emailing sconley@vestapropertyservices.com

I. Roll Call

II. Audience Comments – Agenda Items and New Business

Public Conduct Notice:

- Members of the public are provided the opportunity for public comment at specific times during the meeting.
- Each member of the public is limited to three (3) minutes, at the discretion of the Presiding Officer, which may be shortened depending on the number of speakers.
- Speakers shall refrain from disorderly conduct, including launching personal attacks.
- The Presiding Officer and District Manager shall have the discretion to remove any speaker that disregards the District's public decorum policies.
- Public comments are not a Q&A session; Board Supervisors and District staff are not expected to respond to questions during the public comment period.

III. Business Items

A. Vendor Reports

1. Aquatic Maintenance – *Steadfast Environmental* [Exhibit 1](#)
2. Landscape Maintenance – *Dana Bryant, Yellowstone Landscape*
3. HOA Management – *Evergreen Lifestyles Management*
4. Amenity Manager – *Jayme Biggs, Vesta Property Services* [Exhibit 2](#)
 - a. Lifestyle Events Schedule Update
 - b. Discussion of Villatel Amenity Rental Request
 - c. Facility Closing for Pressure Washing
(Lazy River 11/6-11/8; Entire Facility 11/13-11/15)
 - d. Discussion of Revised Cintas Agreement [Exhibit 3](#)

III. Business Items

- B. Consideration and Adoption of **Resolution 2023-17, Setting the FY 2024 Meeting Dates, Times and Location** [Exhibit 4](#)

IV. Consent Agenda

- A. Consideration and Approval of the Minutes of the Board of Supervisors Regular Meeting Held August 4, 2023 [Exhibit 5](#)
- B. Consideration and Acceptance of the July 2023 Unaudited Financial Report [Exhibit 6](#)
- C. Ratification of Approved Spies Proposal to Repair Spa Recirculation Pump Housing and Pump Gasket - \$845.00 [Exhibit 7](#)

V. Staff Reports

- A. District Counsel – *Meredith Hammock, Kilinski Van Wyk*
- B. District Engineer – *Tonja Stewart, Stantec*
- C. District Manager – *Kyle Darin, Vesta District Services*

VI. Supervisor Requests (Includes Next Meeting Agenda Item Requests)

VII. Action Items Summary

VIII. Next Meeting Quorum Check

Friday, October 6, 2023 at 10:00 a.m.
Solterra Resort Amenity Center
5200 Solterra Blvd., Davenport, FL 33837

IX. Adjournment